



DEPARTMENT OF THE ARMY  
CALIFORNIA ARMY NATIONAL GUARD  
ACCESSION TASK FORCE  
10620 MATHER BOULEVARD  
MATHER, CA 95655



Full Time National Guard Operational Support (FTNGDOS) Announcement

1. **POSITION AVAILABLE:** Recruiting and Retention NCO (SQI 4 DMOS 79T40)
2. **LOCATION:** Various, Statewide Vacancies
3. **TOUR NUMBER:** ATF 09-03
4. **OPENING DATE:** 7 October 2008
5. **CLOSING DATE:** Continuous Hiring Process
6. **MINIMUM GRADE:** E-1                      **MAXIMUM GRADE:** E-7
7. **ELIGIBILITY REQUIREMENTS:**
  - a. Members of the California Army National Guard.
  - b. Not within 6 months of Expiration of Term of Service (ETS).
  - c. Member must meet medical retention standards IAW AR 40-501, Chapter 3.
  - d. Meet physical fitness standards IAW FM 21-20 and height / weight standards IAW AR 600-9.
  - e. Not under current suspension of favorable personnel action (flagged) IAW AR 600-8-2.
  - f. Must not have served on any combination of operational support for more than 1,095 cumulative days (three years) out of the preceding 1,460 days.
  - g. Must be able to complete the tour prior to achieving 17 years of Active Service.
8. **SELECTING SUPERVISOR:** Commander, Accession Task Force
9. **MILITARY STATUS:** FTNGDOS, Title 32, Section 520(f) - Subject to the availability of funds
10. **BRIEF JOB DESCRIPTION:**

Enlist and retain soldiers in the California Army National Guard in an effort to augment the traditional recruiting force. Provide current status on total lead production and processing enlistment for the unit. Provide current and future soldier retention information. Coordinate and conduct unit strength maintenance training programs. Perform other duties as assigned.
11. **MINIMUM QUALIFICATIONS:**
  - a. Physical Profile of 132221.
  - b. A minimum score of 110 GT (waiverable with 100 GT and 105 ST score).
  - c. High school graduate with diploma; or have one year of college with GED.
  - d. E4s must be a PLDC / WLC graduate (include copy of DA Form 1059).
  - e. Minimum NAC Clearance (Verification of National Agency Check Memorandum Required from State Security Clearance Branch).
12. **PREFERRED EXPERIENCE:** N/A

**ATF 09-03 - Recruiting and Retention NCO (SQI 4 DMOS 79T40)**

**13. HOW TO APPLY:** At a minimum, submit the following documents and meet all eligibility requirements:

- a. ARNG Format 1058-R dated July 2002 Completed and Signed by both the applicant (block 24) and Unit Commander (block 35e).
- b. Retirement Point Accounting Statement (RPAS).
- c. Personal Qualification Record (PQR) NOTE: Information must be accurate to include HOR, if not, have unit Readiness NCO submit corrections.
- d. Individual Medical Readiness (IMR) report indicating current (within 6 months) Periodic Health Assessment (PHA). A Physical Serial report of 3 or higher identified in the PULHES requires proof of Medical Evaluation Board and Permanent Profile (DA Form 3349).
- e. Females must complete a pregnancy test with negative results within 15 days of the start date.
- f. Current (within 6 months) DA Form 705, APFT Card demonstrating passing within the past six months (Height and weight must be annotated). Include Body Fat Worksheet (DA Form 5500 R) and Permanent Profile, if applicable.
- g. MEPCOM Form 680-ADP or REDD Report demonstrating qualifying ASVAB/AFCT scores.
- h. Security Clearance / National Agency Check (NAC) verification required. Applicants must a minimum poses a favorable NAC within the past 10 years. Expired NAC or Security Clearance requires completion of CA ARNG Form 380-67-1, Request for Personnel Security Action and completion of EQIP prior to receiving an in interim.
- i. E-4s must provide DA Form 1059 for PLDC/WLC.

**NOTE:** Selected applicants will be required to submit additional documents IAW the ATF FTNGDOS Checklist.

**14. SUBMIT COMPLETE APPLICATIONS** to the nearest Recruiting and Retention NCO (RRNCO) in your local area. Local RRNCOs will review and assist with your application; upon selection will submit completed applications to their Battalion S-1 for Battalion Commander's approval. Upon Battalion Commanders approval the applicant will be directed to provide documents IAW the ATF FTNGDOS Checklist for submission to the ATF Brigade S-1. *All forms can be found at the CA ARNG ATF Portal, S-1 / New Hire Forms:*

<https://portal.ca.ngb.army.mil/sites/carr/S1/New%20Hire%20Forms/Forms/AllItems.aspx>

**15. Equal Opportunity:** The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.

**16. Notice** to all interested applicants: positions as advertised are based on current and future availability of funding. Positions can be terminated, modified, and closed at the discretion of the selecting official.